

SAFETY COUNCIL ANNUAL MEETING OF COUNCIL

1.30pm – 4.00pm Friday, 11th October 2013 Museum Hotel, 90 Cable Street Wellington

Meeting Minutes

- 1. Welcome and introduction from Geoff Ensor MSC Chair
- 2. Apologies offered from

ACC Isaac Carlson
Boys Brigade of New Zealand Michael Good
Girls Brigade Elizabeth Dickens

NZDA/ MSC Hunts Convener Bill O'Leary New Zealand Mountain Radio Service Ian Gardiner **New Zealand Police Richard Smith NZHOG** Kevin Boekholt TIANZ **Evan Freshwater** MSC Regional Rep Region 5 **Russell Chilton** MSC First Aid Convener **Bridget Janse** MSC Asst PM Avalanche Gordie Smith **Kevin Plant DoE Hillary Awards NZOIA Matthew Cant** MSC **Lindsey Pickering**

- 3. Confirmation of Member Organisations (Tabled)
- 4. Welcome to Member Organisations from Geoff Ensor MSC Chair
- Confirmation of Previous Meeting Minutes from 11th October 2012
 Moved by Geoff Ensor
 Seconded by Sam Newton
- 6. Matters arising from previous meeting minutes 11th October 2012
- 7. Chair's Report as presented by Geoff Ensor

I will begin by sincerely thanking everyone who has contributed to the Council's efforts over the last year, which has been a year of change, challenge and progress. I find it humbling to reflect on MSC's contribution toward helping New Zealanders and overseas visitors enjoy the outdoors with the correct skills, equipment and attitude. Day by day, week by week and month by month, MSC people are making a difference, and it's significant.

To enable us to keep doing what we're doing, we need to maintain a positive MSC culture where everyone feels part of one team working towards a common goal. The MSC is built on a strong foundation of shared trust and respect, belief in the cause and a fundamental love of the outdoors.

Our people are demonstrating leadership and making a difference in their communities. From the efforts of our most remote volunteers to the structure and support that our

National Office staff members provide, it's the sum of those endeavours that make the MSC integral to outdoor safety in New Zealand.

This annual report highlights our achievements across our many programmes, projects and initiatives. The power and influence of MSC's actions can sometimes be hard to quantify, but when we look at the year's most notable achievements, it's clear that MSC's work encourages safe participation, reduces incidents and saves lives.

The board as a whole has worked effectively as a team during a time of significant change and workload. I thank each of them for their efforts and I'm particularly pleased to have had the continued support of Ross Meder whose vast knowledge continues to help guide the governance of the organisation.

I also want to make special mention of our funding partners who believe in MSC and generously provide us with financial support. They undoubtedly share our passion for outdoor safety and trust us to 'do the business'. Funding partners are integral and valued members of the MSC community and the annual report provides me with a public opportunity to say thank you.

As we look ahead, we will continue to prioritise MSC's work streams, deploy limited resources to best effect and continue to cultivate our strong sense of common purpose and camaraderie in order to meet our objectives.

Moved by Geoff Ensor

Seconded by Joe Green

8. Chief Executive's Report presented by Chris Scahill

This report was written by Darryl Carpenter but Chris gave a brief introduction into his participation as Interim CE and where he anticipates MSC in the future and what challenges MSC faces particularly around funding – cutting our coat to suit our cloth, streamlining the organisation to make it easier for volunteers, staff and the public. The Board and CE are now thinking widely on how to make positive changes to enable the organisation to move forward.

Chris acknowledged the huge amount of passion and dedication given to MSC by volunteers and staff.

Applications for the new CEO positions were widespread and varied; the process has started to refine the list of applicants down into a short list for the Board and Chris to interview. The Board is aware this is a critical decision and the intention is for the new CEO to start in the New Year with some visits to National Office in December.

Moved by Geoff Ensor

Seconded by Bryce Meredith

9. Financial Report presented by Barry Baker – Grant Thornton

Current Environmental Conditions

- Interest rates remain low
- Competition for funding continues
- Government funding constraints ongoing

Grant Thornton 2013 NFP Survey

- Many organisations have less than 6 months reserves
- Reliant year to year on contestable funding
- 84% looking for innovative ways to generate revenue
- Opportunities around hubs, amalgamation, collaboration

Risks for MSC going forward

- Uncertainty of levels of funding year on year
- Ability to hold costs down and deliver outcomes

- Very low level of reserves combined with tight budgets
- Lack of central control over Branch funds

Overview of 2012-13

- Both funding and costs increased
- Profit needed to be higher to cover costs spent on assets which will impact on cash reserves
- Change of assets held from cash to a short life asset (database)

Future Focus

- Focus on "cutting cloth" to measure
- Financial sustainability
- Rebuild cash reserves
- Other sources of income to cover unfunded costs and asset purchases

2012-13 Results

Income increased by:	\$141,923
Expenses increased by:	\$163,054
Operating Profit (after database adjustment)	\$28,584
Less: Net Branch Expenses	(\$6,786)
Less: Depreciation	(\$69,990)
Less: Other Expenses (reduce)	(\$2,511)
Net Loss	(\$50,703)

Summary Financial Statements Profit and Loss Statement

	2012-13	2011-12
Income		
NZ Lottery Grants Board	\$1,305,900	\$1,399,200
NZ Police	\$316,000	\$404,000
Other Trusts	\$5,000	\$-
Other Income	\$648,074	\$329,851
_	\$2,274,974	\$2,133,051
Less: Expenditures	\$2,325,677	\$2,140,144
Movement in Equity	(\$50,703)	(\$7,093)

Summary Financial Statements Balance Sheet

	2012-13	2011-12
Current Assets	\$884,374	\$1,272,264
Non-Current Assets	\$333,990	\$202,637
Total Assets	\$1,218,364	\$1,474,901
Less: Current Liabilities	\$456,927	\$662,761
Less: Non-Current Liabilities	\$-	\$-
Net Assets/Equity	\$761,437	\$812,140

Moved by Geoff Ensor Seconded by Ray Goldring

10. Member Organisation Reports

BBNZ	Joe Fecteau
DoC	Richard Davies
DoE Hillary Awards	Andy Woodhouse
EONZ	Fiona McDonald
Girl Guiding	Rosemarie Thomas
LandSAR	Harry Maher
MBIE	Bryan Williams
NZDA	Bill O'Leary
NZOIA	Matthew Cant
NZSF	David Rew
NZDF	Roger Earp
NZSC	Miles Davidson
NZAC	Sam Newton

11. TAC Committee Reports

Bushcraft & RM Ray Goldring
Education Fiona McDonald
Firearms Bryce Meredith
First Aid Bridget Janse
Hunts Bill O'Leary
Research Mike Boyes
Snow & Avalanche Peter Bilious

12. Regional Representatives Reports

Region 1 Murray Douglas
Region 2 Doug Faulkner
Region 3 Nigel Seebeck
Region 4 Fiona Hudson
Region 5 Russell Chilton
Region 6 Ross Meder
Region 7 Ernie Mason

13. Confirmation new Members of Council

a. Christian Camping

Moved by Geoff Ensor Seconded by Andy Woodhouse

14. Confirmation of Council Awards

Council Awards presented to: Lifetime Awards presented to:

Mike Boyes Ross Meder Warren Crawford Bruce Postill

Geoffrey Furborough

George Gallop Ian Arnott Helen McLean Ian MacGregor Rebekah Wright Chris Tews Andy Brooke

Seconded by Doug Faulkner Seconded by Ross Meder

15. Election of Chair

Moved by Ross Meder Seconded by Evan Freshwater

16. Election of Deputy Chair

Moved by Ross Meder Seconded by Nigel Seebeck

17. Election of one Member of the Executive Committee – Chris Scahill to take position up January 2014 after finishing his term as interim CE

Moved by Ross Meder Seconded by Nigel Seebeck

18. Confirmation of Cheque Signatories

Christine Oakley-Hall

Richard Brodie

Leonce Jones

Lindsey Pickering

Moved by Bryce Meredith

Seconded by Ross Meder

19. Confirmation of Auditors – The Executive Board nominated the incumbents DeloittesMoved by Christeen MacKenzieSeconded by Miles Davidson

- 20. Amendment to the Constitution None
- 21. General Business None
- 22. Confirmation of next meeting Suggested dates 9th or 10th October 2014 to be confirmed

Meeting closed at 2.20pm